

Minutes of Meeting of 6th BoG

University College of Engineering and Technology, Bikaner (Constituent College of Bikaner Technical University)

The 6th meeting of Board of Governors of UCET was held on 11/12/2019 at 01:30 pm at Seminar Hall, UCET Bikaner under the Hon'ble chairmanship of Prof. Anil K. Mathur.

Following members attended the meeting

1. Prof. Anil K. Mathur- Chairman
2. Dr. Y.N. Singh- Member
3. Dr. Mukesh M. Joshi- Member
4. Dr. S.K. Bansal- Director/ Member Secretary

The following members could not attend the meeting

1. Dr. Rakesh Wats-Member AICTE Nominee.
2. Sh. Rajesh Kumar Paliwal-Member .
3. Sh. K.B.Gupta- Member
4. Prof. Ranjan Maheshwari- Member.

Member Secretary of the BoG welcomes all Hon'ble members of the BoG who have attended the 6th meeting of BoG.


The BoG members made agenda wise detailed deliberation. The agenda wise resolutions are as follows:



Agenda Item No. 6.1:	To confirm the minutes of 5 th Meeting of the Board of Governors of UCET Bikaner																																																												
Resolution:	No comments have been received, therefore the minutes of 5 th meeting of the Board of Governors, held on 23/08/2019 were confirmed.																																																												
Agenda Item No. 6.2:	To receive a report of the action taken on the decisions of the 5 th meeting of the Board of Governors of UCET Bikaner																																																												
Resolution:	The action taken report of the 5 th meeting of BoG was accepted. Action taken report is attached at annexure-I at page 4																																																												
Agenda Item No. 6.3:	To appraise expenditure done till 30 th November, 2019 against project allocation fund																																																												
Resolution:	Hon'ble members appraise expenditure done till 30 th Nov, 2019 against project allocation fund.																																																												
Agenda Item No. 6.4:	To consider and approve Procurement of Equipment's/items as per requirement																																																												
Resolution:	Hon'ble members unanimously approved the Procurement items and gave direction to expedite the process of procurement. Procurement has to be done as per World Bank guidelines																																																												
	<table border="1"> <thead> <tr> <th>S.No</th> <th>Name of Package</th> <th>Estimated Cost</th> <th>Concern Department</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Electrochemical Workstation</td> <td>6,01,400</td> <td>Ceramic Engineering</td> </tr> <tr> <td>2.</td> <td>Design expert</td> <td>6,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>3.</td> <td>MATLAB</td> <td>27,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>4.</td> <td>Ceiling Fan(200)</td> <td>2,40,000</td> <td>Electrical Estate</td> </tr> <tr> <td>5.</td> <td>Library Books</td> <td>50,00,000</td> <td>Library</td> </tr> <tr> <td>6.</td> <td>Dig Silent Power Factory Software</td> <td>9,00,000</td> <td>Computer Science and Engineering</td> </tr> <tr> <td>7.</td> <td>Bearing prognostic set up</td> <td>59,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>8.</td> <td>Fixed and Portable Data Acquisition system and sensors</td> <td>50,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>9.</td> <td>Acoustic emission sensor set up</td> <td>10,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>10.</td> <td>Two High end Computing & Graphics workstation with UPS</td> <td>13,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>11.</td> <td>CNC machine simulation software</td> <td>22,00,000</td> <td>Mechanical Engineering</td> </tr> <tr> <td>12.</td> <td>Printer cum Scanner(2)</td> <td>50,000</td> <td>NBA and Mechanical Engineering</td> </tr> <tr> <td>13.</td> <td>Pin Board</td> <td>4,00,000</td> <td>NBA visit</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>2,58,91,400</td> <td></td> </tr> </tbody> </table>	S.No	Name of Package	Estimated Cost	Concern Department	1.	Electrochemical Workstation	6,01,400	Ceramic Engineering	2.	Design expert	6,00,000	Mechanical Engineering	3.	MATLAB	27,00,000	Mechanical Engineering	4.	Ceiling Fan(200)	2,40,000	Electrical Estate	5.	Library Books	50,00,000	Library	6.	Dig Silent Power Factory Software	9,00,000	Computer Science and Engineering	7.	Bearing prognostic set up	59,00,000	Mechanical Engineering	8.	Fixed and Portable Data Acquisition system and sensors	50,00,000	Mechanical Engineering	9.	Acoustic emission sensor set up	10,00,000	Mechanical Engineering	10.	Two High end Computing & Graphics workstation with UPS	13,00,000	Mechanical Engineering	11.	CNC machine simulation software	22,00,000	Mechanical Engineering	12.	Printer cum Scanner(2)	50,000	NBA and Mechanical Engineering	13.	Pin Board	4,00,000	NBA visit	Total		2,58,91,400	
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Agenda Item No. 6.5:	To consider and approve 2 nd Internal and Statutory Audit report																																																												
Resolution	Hon'ble members unanimously approved Internal and Statutory audit report																																																												

<u>Agenda Item</u> <u>No. 6.6:</u>	To consider and approve Action Plan for Quarter-4(Jan to March, 2020)
Resolution:	Hon'ble members approved the Action Plan for Quarter-4 (Jan to March, 2020)
<u>Agenda Item</u> <u>No. 6.7:</u>	Reporting Items
Resolution:	<p>Hon'ble members seen the following :</p> <p>R1 The action plan for the quarter-3 (Oct to Dec, 2019).</p> <p>R2 The 2nd Performance Audit of UCET, Bikaner.</p> <p>R3 The SAR of the application no 2891- dated 01.05.2018 and the application no. 3765-dated 22.05.2019 had been submitted on the NBA portal on 08.02.2019 and 13.06.2019 respectively. NBA visit dates submitted to NBA dated 18.07.2019 are as follows:</p> <ol style="list-style-type: none"> 1. 27.09.19-29.09.19 2. 18.10.19- 20.10.19 3. 15.11.19-17.11.19 4. 31.01.2020 - 02.02.2020 5. 14.02.2020 - 16.02.2020 <p>The revised date of the NBA visit is 28.02.2020-01.03.2020 sent to the NBA.</p> <p>(i) In respect of the preparation of files, we had arranged one expert visit on 02.12.2019. Expert Dr. Kusum Lata and Mrs. Laxmi Choudhary from JEET College Jodhpur visited the institute and provided guidance related to visit.</p> <p>(ii) Now department wise expert visit will be planned in future.</p>

Meeting ended with thanks to the chair.


(Dr. S.K. Bansal)
Director/Member secretary


(Dr. A.K. Mathur)
Chairman BoG

ANNEXURE-I

The present status of the action taken on the decisions of the 5th meeting of the BoG is as under:-

Meeting Agenda Item No.	Brief Description	Gist of the decisions of the BoG, (5 th meeting held on 23/08/2019)	Present Status
5.1	To confirm the minutes of 4 th Meeting of the Board of Governors of UCET Bikaner	The BoG approved the same	Noted and Implemented
5.2	To receive a report of the action taken on the decisions of the 4 th meeting of the Board of Governors of UCET Bikaner	The BoG accepted the same	Noted
5.3	To consider and issue the guidelines for the reimbursement of fees of Ph.D. of TEQIP Faculty	BoG have advised to reimburse the fees as per RTU norms.	Implemented. Issued Office order no. F-40/UCET/TEQIP-III/2018-19/285 dated 23/09/2019 attached at annexure- II at page no. 5
5.4	To consider and issue the guidelines for duty leaves of TEQIP Faculty for Ph.D. work	BoG unanimously approved 30 days duty leave during winter and summer vacations for TEQIP Faculty for Ph.D. work	Implemented. Issued Office order no. F-40/UCET/TEQIP-III/2018-19/282 dated 20/09/2019 attached at annexure- III at page no. 6
5.5	To consider and approve the rate quoted for GATE and Employability Skill Training	BoG suggested as below: 1) Justification for the quotes rated by service providers for GATE and Employability Skill Training, from SPIU and NPIU. 2)BoG members suggested to rebid by reducing the number of hours for the Employability training	Noted and Implemented 1) On same rate of the session (2018-19). 2) Rebid of Employability was done for 100 hrs. Office order no. TEQIP-III/NPIU/EST/2019-20/02 dated 20/09/2019 is attached at annexure-IV at page-7-9
5.6	To appraise expenditure done till 31 st July, 2019 against project allocation of fund of Rs. 10 crore	BoG asked to accelerate the procurement by conducting frequent meetings at Principal Office.	Noted
5.7	To consider and approve Procurement items as per requirement	BoG approved the same	Noted and Implemented
5.8	To consider and approve to drop the audit objection in the 2 nd Statutory Audit report para no. 3 dated 03-06-2019	BoG decided that a letter should be written to SPIU/NPIU for allowing disallowed expenditure i.e. Rs. 101667.00	Noted and Letter sent to SPIU. Copy of letter attached at annexure-V at page no. 10

ANNEXURE-II



UNIVERSITY COLLEGE OF ENGINEERING AND TECHNOLOGY, Bikaner
(Constituent College of Bikaner Technical University)

OFFICE ORDER

Resolution BoG Item no. 5.3, 5th BoG of UCET, Bikaner held on 23/08/2019, reimbursement from UCET TEQIP-III to NPIU provided faculty engaged through TEQIP-III may be made during the engagement period in UCET for payment made towards registration, course/ tuition fees for Ph.D. programme.

(Dr. Dharmendra Yadav)
Coordinator, TEQIP-III

Ref. F-40/CET/TEQIP-III/2018-19/285

Date: 23/09/19

Copy for information & necessary action:

- 1) PS to Hon'ble Vice-Chancellor, BTU, Bikaner
- 2) CPA, NPIU
- 3) Director, UCET, Bikaner
- 4) SPA, SPIU
- 5) Nodal Officer Finance
- 6) HODs (Concerned Department)
- 7) Concerned Persons
- 8) Personal file of Concerned Persons
- 9) Guard File

Address: University College of Engineering & Technology Campus, RIICO Karnl Industrial Area, Pugal Road, Bikaner - 334004

Phone: 0151-2250940, 50 Email: principal@cet-gov.ac.in Web Site: <http://cet-gov.ac.in>


ANNEXURE-III



UNIVERSITY COLLEGE OF ENGINEERING AND TECHNOLOGY, Bikaner
(Constituent College of Bikaner Technical University)

OFFICE ORDER

Resolution BoG Item no. 5.3, 5th BoG of UCET, Bikaner held on 23/08/2019, reimbursement from UCET TEQIP-III to NPIU provided faculty engaged through TEQIP-III may be made during the engagement period in UCET for payment made towards registration, course/ tuition fees for Ph.D. programme.


(Dr. Dharmendra Yadav)
Coordinator, TEQIP-III

Ref. F-40/CET/TEQIP-III/2018-19/285

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Address: University College of Engineering & Technology Campus, RIICO Karni Industrial Area, Pugal Road, Bikaner - 334004

Phone: 0151-2250940, 50 Email: principal@cet-gov.ac.in Web Site: <http://cet-gov.ac.in>

University College of Engineering & Technology, Bikaner
Bikaner Technical University, Bikaner

Ref: TEQIP-III/NPIU/EST/2019-20/a 2-

Date: 20/09/2019

To,

Sub: Invitation of quotation from empanelled Service Providers (SP) for Employability Skills Training.

Ref: NPIU circular email dated 13th April 2018 for Employability Skills Training

Dear Sir,

This has reference to NPIU letter referred above for empanelment of your Institute firm at national level for providing Employability Skills Training to students in TEQIP-III institutions. In this connection, you are invited to submit your financial offers/quotation as per the format below:

Sr. No	Year Wise	Approx. Number of students	Training Cost Per student (Rs)	Taxes, if any (Rs)	Total Cost per student (Rs)
		1.	2.	3.	4.
1	3 rd Year	113			
2	Final Year	164			
	Total	277			

Instructions:The approximate number of students for each year (3rd and 4th) is mentioned above.

1. The training shall be for 100 Hrs OR may be decided by the institute as per their requirement.
2. The institute shall provide infrastructure like auditorium, seminar halls, internet facility, photocopy machine, attendant and team of faculty for coordination.
3. The training shall be conducted during *Summer/Winter vacation or any other schedule convenient to institution* in the institution for pre-final year students.
4. The cost should be quoted in Indian Rupees only.
5. Each SP shall submit only one offer/quotation.

Handwritten signature

University College of Engineering & Technology, Bikaner
Bikaner Technical University, Bikaner

6. Quotation/Offer shall remain valid for a period not less than **45 days** after the last date of submission.
7. **The copy of learning material, if any must be accompanied with the submitted quotation.**
8. The service provider shall be responsible for conducting different tests like Benchmarking test, tests for each module etc.
9. Each module must be supported by online assessment module.
10. The last date of submission of offer in sealed envelope is **04/10/2019** by **01:00 PM** and will be opened at **02:00 PM** on the same day.
11. Sealed quotation to be submitted/ delivered at the address mentioned below:
Office of Director, (TEQIP-III)
University College of Engineering & Technology,
Karni Industrial Area, Pugal Road, Bikaner 334004
12. The cost quoted by the Service Provider shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
13. The least cost would be evaluated on the basis of Total cost per student (column no. 4).
14. The Institute will consider those quotations to be substantially responsive which are properly signed and confirms to the terms and conditions, and requirements as per the TORs.
15. Award of contract: The institute will award the contract to the Service Provider who has offered the lowest cost.
16. The Service Provider whose offer is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period.
17. The Service Provider shall have to sign a contract with the purchaser which will contain the terms and conditions of the accepted offer. Service provider shall provide detailed schedule of breakup for each of the appropriate modules covering the different skills in the contract document.
18. Terms of Payment shall be made in Indian Rupees as per the milestones as follows:


S.No	Milestone	Activity	Payment Conditions
1	First Milestone	a) Upon Signing of Agreement between the Institute & the Service Provider b) Submission of equal	10% payment of total contract value

Handwritten signature/initials.

University College of Engineering & Technology, Bikaner
Bikaner Technical University, Bikaner

		amount of bank guarantee by the service provider	
2	Second Milestone	a) After delivery of training plan for entire curriculum, b) Successful completion of 30% of course curriculum, c) Supply of learning material as applicable (full or equivalent to course covered)	30% payment of total contract value
3	Third Milestone	a) After successful completion of 60% course curriculum, b) Supply of learning material as applicable (full)	30% payment of total contract value
4	Fourth Milestone	a) After successful completion of 100% course curriculum,	20% payment of total contract value
5	Fifth Milestone	a) After successful completion of 100% course curriculum, b) Found at least 30% overall improvement in value score of students in final assessment test conducted by service provider (to be compared with of benchmarking (Oth) test)	10% balance payment of total contract

19. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the process and reject all quotations at any time prior to the award of contract.


 Nodal Officer, Procurement (TEQIP-III)
 UCET, Bikaner





विश्वविद्यालय अभियान्त्रिकी एवं प्रौद्योगिकी महाविद्यालय, बीकानेर
UNIVERSITY COLLEGE OF ENGINEERING & TECHNOLOGY, BIKANER
BIKANER TECHNICAL UNIVERSITY, BIKANER

Ref. F03/UCET/ACCH/19-20/TEQIP-III/09/13

Date: 13/09/2019

To,
The Nodal Officer Finance
SPIU Rajasthan

Subject: Regarding Audit Observation/Objection for FY 2018-19 as per Statutory Audit Report under teqip-III

Ref. Our earlier correspondence vide email dated 22/08/19

Sir,

In reference to subject cited above as per earlier communication the matter has been put up in the 5th BoG meeting as agenda item No. 5.8 held on 23rd August, 2019. As per the BoG the resolution has been passed as below:

"Hon'ble members discussed and concluded that the expenditure has made as per earlier decision taken in the 5th BoG meeting of ECB society. After declaring this Institute as constituent college of Bikaner Technical University, the same payment was given. But as per audit report expenditure of Rs. 101667.00 (One Lakh One Thousand Six Hundred Sixty Seven Only) has been disallowed, which was not correct as per BoG discussion. Therefore, keeping in view of the above facts BoG decided that a letter should be written to SPIU/NPIU for allowing this expenditure.

Further, it is decided that after approval of SPIU/NPIU, the payment of TEQIP Staff engaged will be paid as per TE order no. 2015/T.E/04 dated 01/05/2018, in which wages are inclusive of all like PF, ESI, ST excluding GST which will be extra payable to contractor."

Now you are requested, please allow the expenditure for Rs. 101667.00 (One Lakh One Thousand Six Hundred Sixty Seven Only) and to drop the audit observation/objection of Audit Report FY 2018-19.

With regards


13/09/2019
Nodal Officer Finance
UCET Bikaner

Encl:

1. 5th BoG Minutes of Meeting

KARNI INDUSTRIAL AREA, PUGAL ROAD, BIKANER -334004 (RAJASTHAN) - INDIA

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